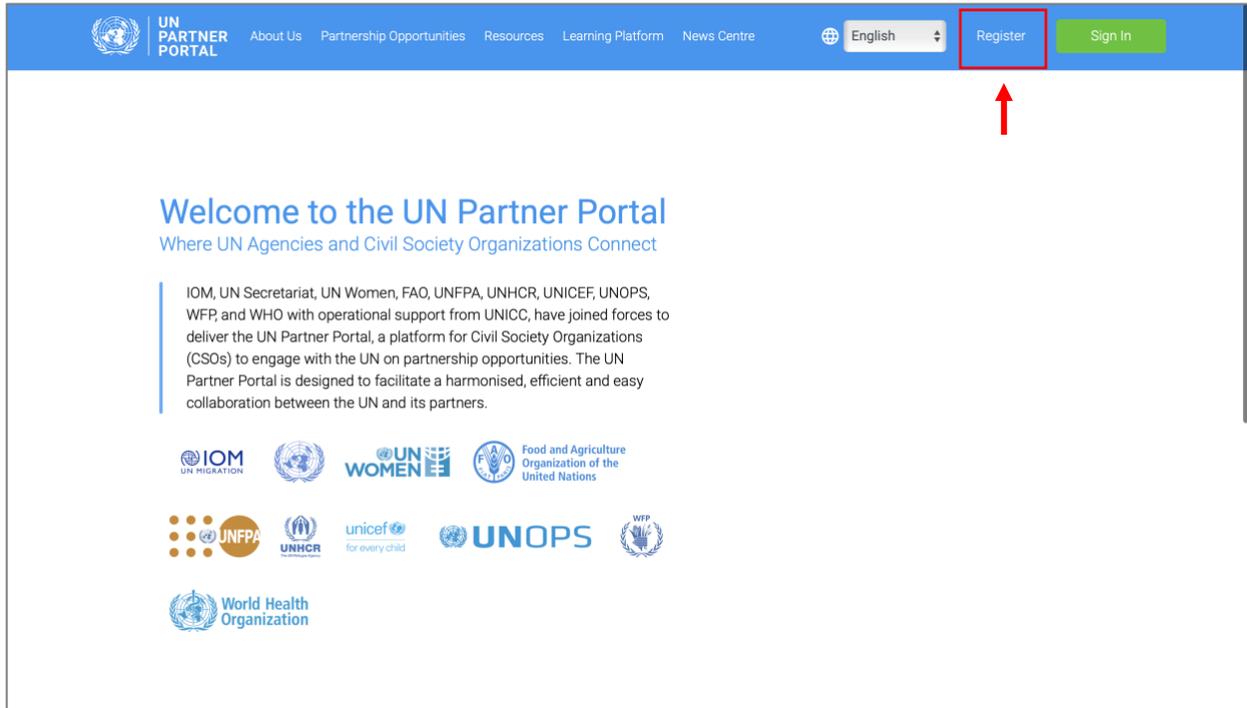


Step-by-step Guide for Registration at the [UN Partner Portal](#)

Step 1: This is your landing page after clicking on the link, proceed to click “Register”

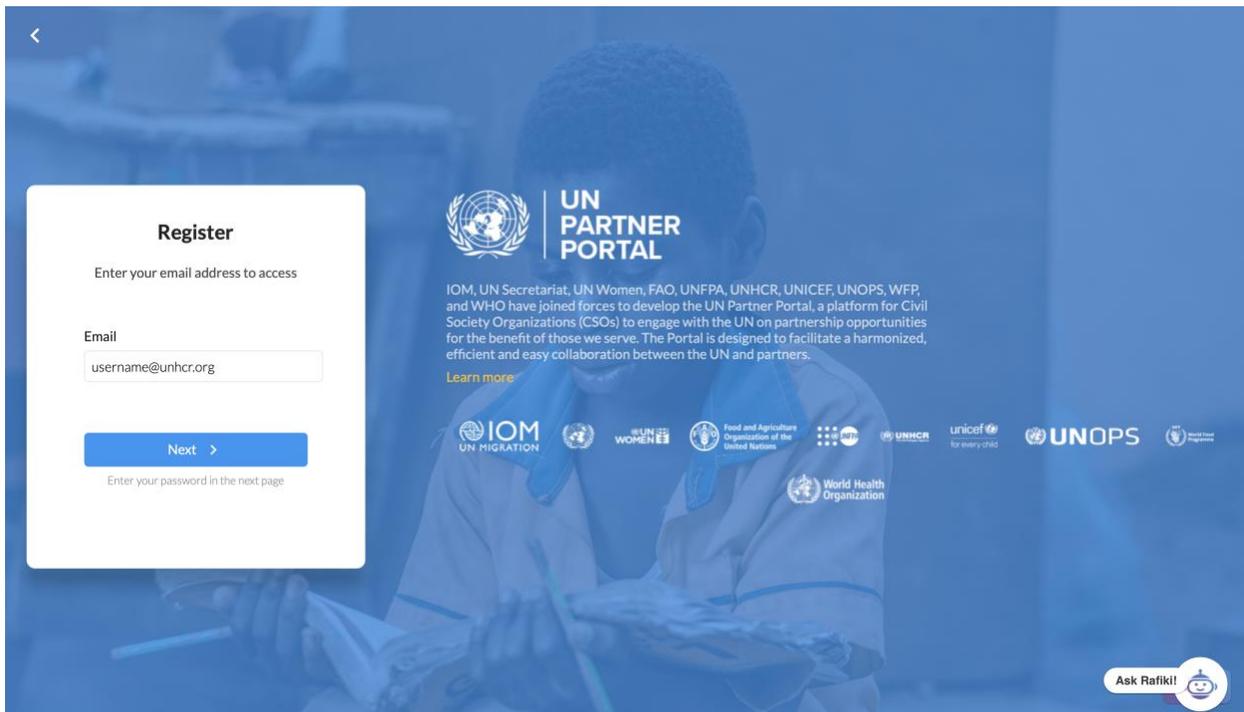


The screenshot shows the landing page of the UN Partner Portal. At the top, there is a blue navigation bar with the UN Partner Portal logo on the left and several menu items: 'About Us', 'Partnership Opportunities', 'Resources', 'Learning Platform', and 'News Centre'. On the right side of the navigation bar, there is a language dropdown menu set to 'English', a 'Register' button (highlighted with a red box and a red arrow pointing to it), and a 'Sign In' button.

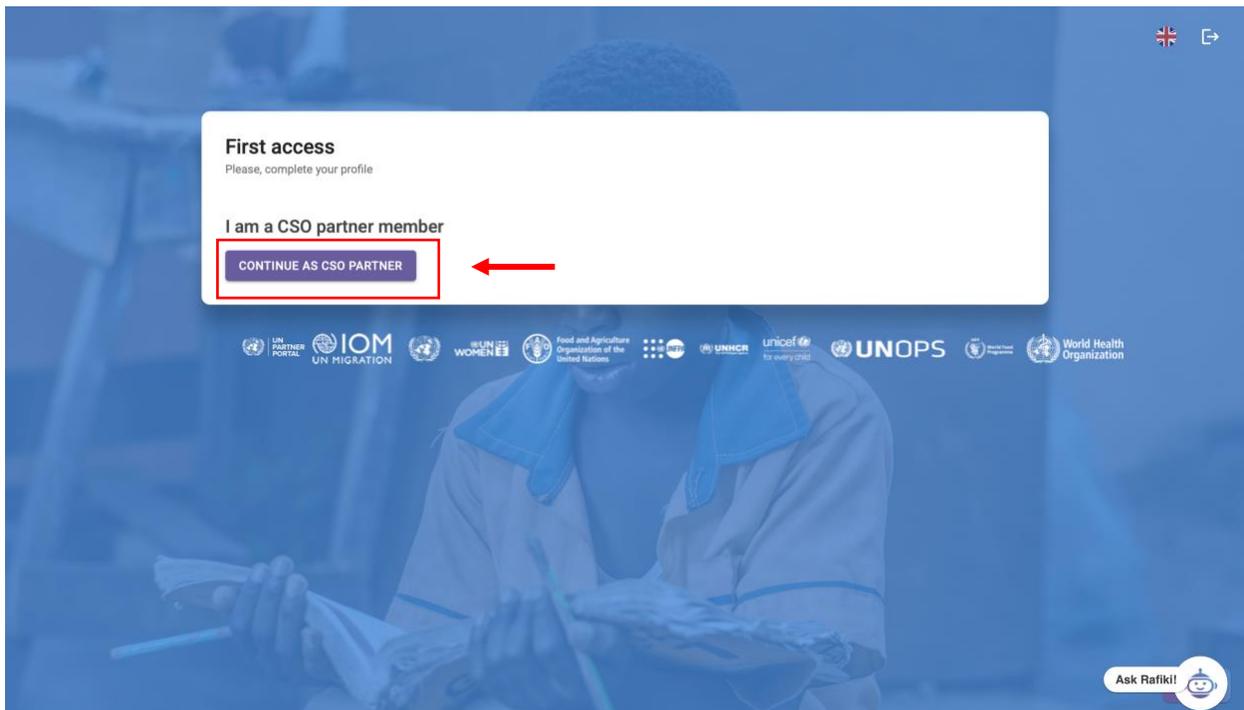
Below the navigation bar, the main content area features the heading 'Welcome to the UN Partner Portal' and the subtitle 'Where UN Agencies and Civil Society Organizations Connect'. A paragraph of text describes the portal's purpose: 'IOM, UN Secretariat, UN Women, FAO, UNFPA, UNHCR, UNICEF, UNOPS, WFP, and WHO with operational support from UNICC, have joined forces to deliver the UN Partner Portal, a platform for Civil Society Organizations (CSOs) to engage with the UN on partnership opportunities. The UN Partner Portal is designed to facilitate a harmonised, efficient and easy collaboration between the UN and its partners.'

At the bottom of the page, there are logos for several partner organizations: IOM (UN Migration), UN Women, FAO (Food and Agriculture Organization of the United Nations), UNFPA, UNHCR, UNICEF (for every child), UNOPS, WFP, and the World Health Organization.

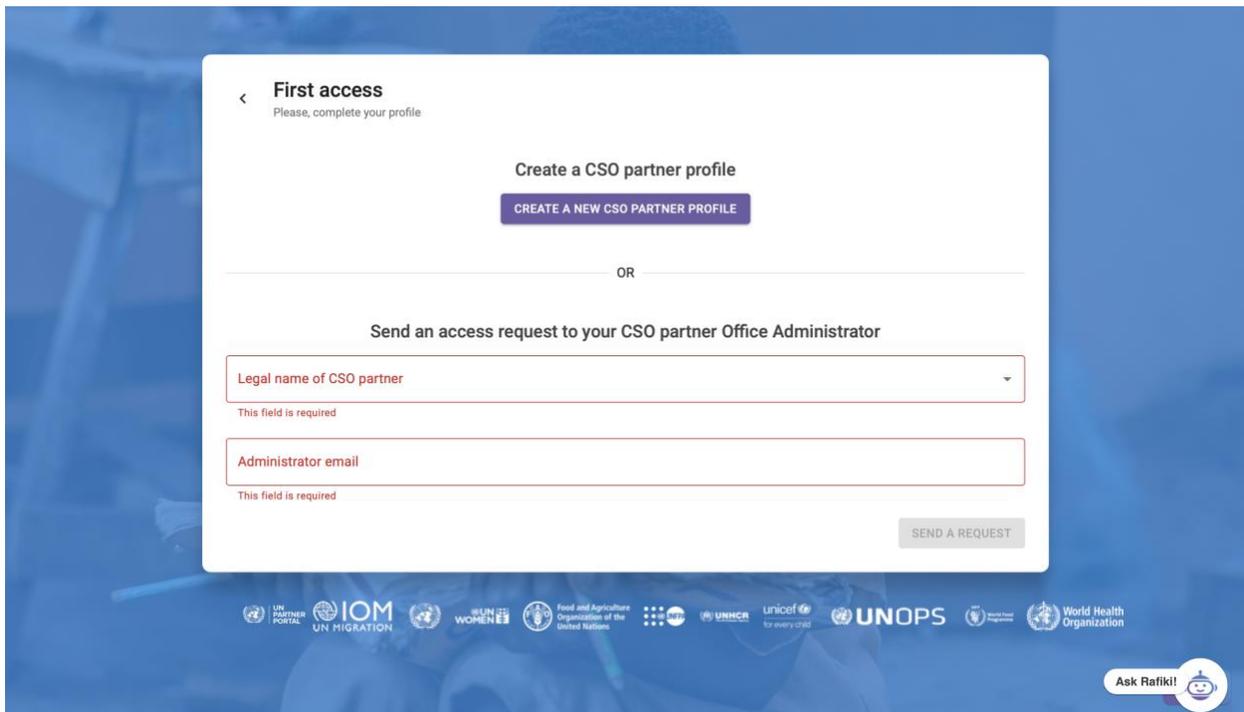
Step 2: Enter your email address; once completed, click “Next”



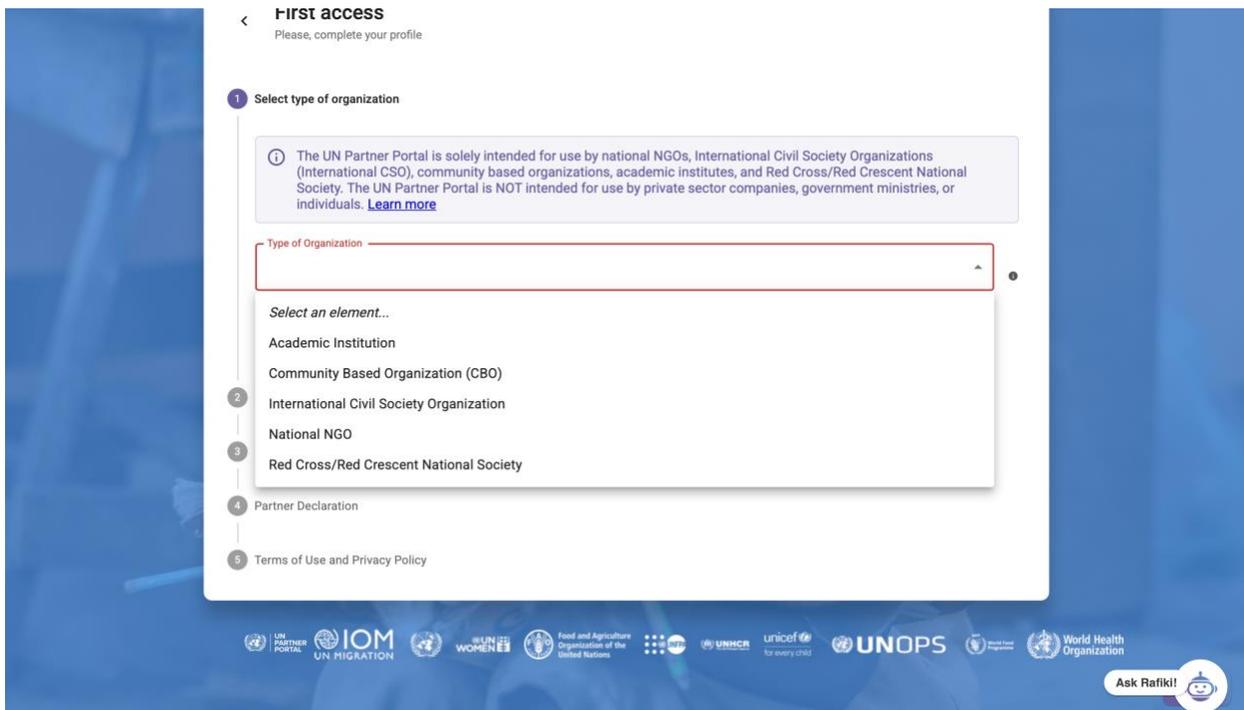
Step 3: Click “CONTINUE AS CSO PARTNER”



Step 4: If not already registered, click on “CREATE A NEW CSO PARTNER PROFILE”



Step 5: Indicate “Type of Organization”



Step 6: Fill in your organization details

2 Enter basic identification information

Organization's Legal Name
This field is required

No other name entered
Other names (e.g. alias, acronym, etc.)

Country of Origin
This field is required

Country of Origin: Country of origin refers to the country where an organization's headquarters is located.

Head of Organization's Full Name
This field is required

E-mail of Head of Organization
This field is required

3 Legal Status

4 Partner Declaration

5 Terms of Use and Privacy Policy

Step 7: Fill in additional organization details

3 Legal Status

Year of establishment in country
2024

Is organization registered to operate in the country of origin?
 Yes No

Please upload Registration Document This field is required

Name of registering authority
This field is required

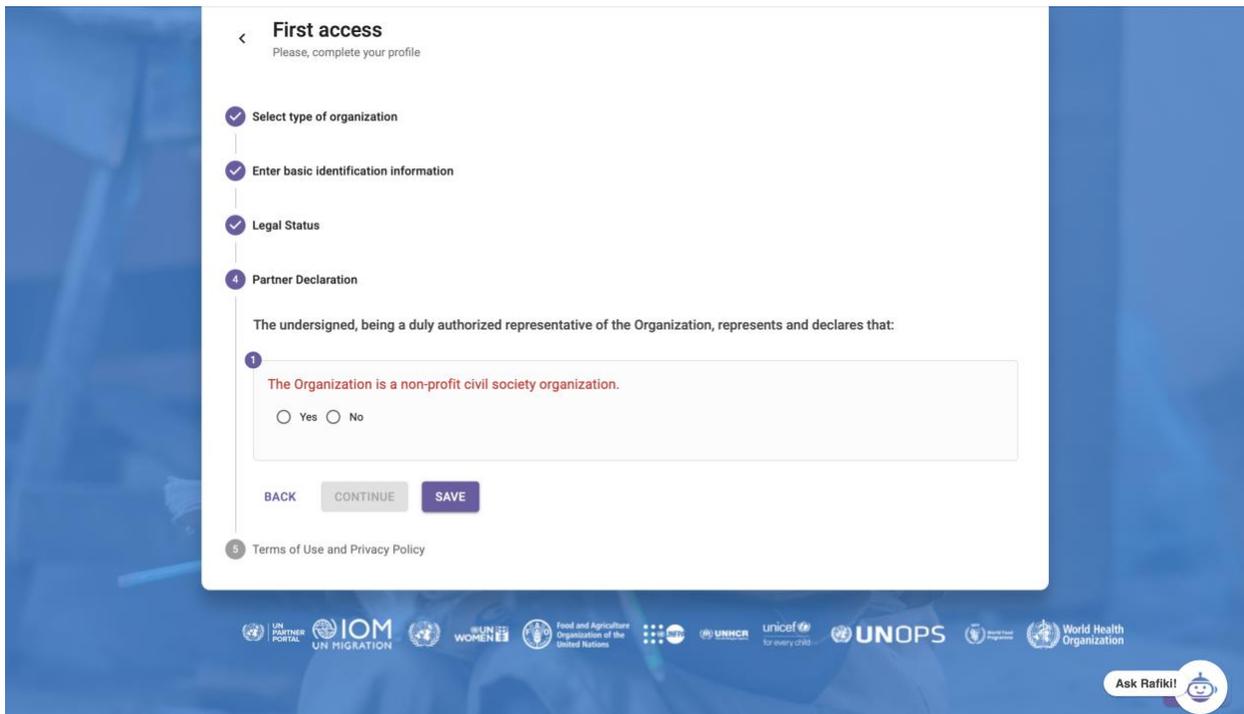
Registration Date
This field is required

Registration number (if applicable)
This field is required

Does the Organization have a Governing Document?
 Yes No

4 Partner Declaration

Step 8: Indicate whether your organization is non-profit or not?



First access
Please, complete your profile

- ✓ Select type of organization
- ✓ Enter basic identification information
- ✓ Legal Status
- 4 Partner Declaration**
- 5 Terms of Use and Privacy Policy

The undersigned, being a duly authorized representative of the Organization, represents and declares that:

1
The Organization is a non-profit civil society organization.

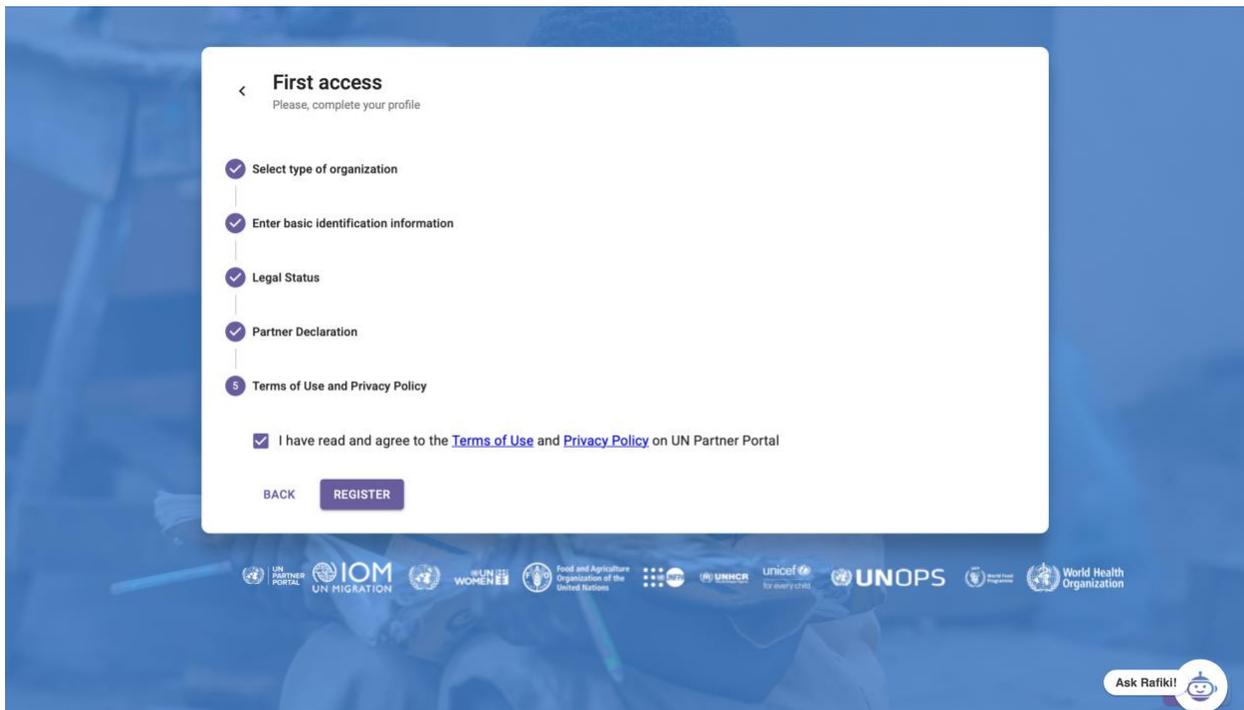
Yes No

BACK CONTINUE SAVE

UN PARTNER PORTAL IOM UN MIGRATION UN WOMEN'S FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS UNHCR UNICEF for every child UNOPS World Health Organization

Ask Rafiki!

Step 9: When all the requirements have been met, click on “REGISTER”



First access
Please, complete your profile

- ✓ Select type of organization
- ✓ Enter basic identification information
- ✓ Legal Status
- ✓ Partner Declaration
- 5 Terms of Use and Privacy Policy**

I have read and agree to the [Terms of Use](#) and [Privacy Policy](#) on UN Partner Portal

BACK REGISTER

UN PARTNER PORTAL IOM UN MIGRATION UN WOMEN'S FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS UNHCR UNICEF for every child UNOPS World Health Organization

Ask Rafiki!