

Privacy Notice

1. Who we are?

UNHCR, the United Nations Refugee Agency, helps forcibly displaced and stateless persons around the world, including in accessing educational opportunities. **Coursera** is an online learning platform provider, which partners with more than 300 leading universities and companies in providing job-relevant certified online learning programmes.

To enlarge education opportunities for refugees, UNHCR partners with Coursera as a social impact partner to provide free access to the Coursera platform and over 12,500 courses for refugees, and other forcibly displaced, and stateless people.

UNHCR is collecting and using your personal data for the reasons explained below. Coursera, as the platform provider, will also process your personal data for their specific purposes. UNHCR and Coursera are data controllers, which means we are responsible for protecting your data protection rights in our respective processing of your personal data. The below information is about how UNHCR (we) process your personal data to facilitate your access to the UNHCR – *Coursera Social Impact* learning program.

For how Coursera processes your personal data, please consult their privacy notice as you sign up on the platform.

2. Why do we collect your personal data?

The UNHCR - ***Coursera Social Impact*** learning program offers free access to the Coursera platform for refugees, and other forcibly displaced and stateless persons. Given that the program is limited to forcibly displaced and stateless persons above 16 years of age, it is a pre-requisite for UNHCR to confirm your eligibility, i.e. your age, legal status as a refugee or holder of international protection, before granting you access to this educational service. Upon confirmation, your name and email will be used by UNHCR to invite you to enroll in the program on the Coursera platform.

To ensure the effective provision of learning services through the platform, and to measure the skills development and learning progress of refugees enrolled in the program in Czechia, UNHCR may access data related to your activity on the *Coursera* platform, such as information on courses for which you sign up, percentage of course completion, your total learning hours, your feedback on courses, your last activity date and whether your account is still active.

3. What personal data do we need and how are we going to use it?

To verify that you are eligible for the *UNHCR - Coursera Social Impact* learning program in order to invite you to join, we will need a copy of the document proving your status as refugee/ asylum seeker/ holder of international protection/ subsidiary protection/ holder of temporary protection/ statelessness/ statelessness status applicant, your age, your name and email address (referred as “Proof of Eligibility” below).

Your email address may be used for further communication relating to your access to the platform. For example, a reminder will be sent to your email account if you have not signed up for over 1 month after the invitation was sent to you.

4. How long will UNHCR keep your Proof of Eligibility data?

We will store and retain your data (a copy of your document) for a maximum of 45 days starting from the date of submission of your data. Your data will be deleted from the UNHCR server upon expiration of the 45-day period regardless of whether you have joined the *UNHCR Czech - Coursera Social Impact learning program* or not.

4. Who will have access to your Proof of Eligibility data?

If you are verified as eligible for the platform, your name and email address will be shared by UNHCR with Coursera in order to invite you to enroll in the *UNHCR Czechia – Coursera Social Impact learning program* on the Coursera platform. We will not share your personal data with any other third party without any legitimate basis or your consent.

5. Who will have access to your data on Coursera?

At the moment you sign-up with Coursera, Coursera, and other education programme providers may collect, store and process your personal data in relation to the learning services you receive from them through the platform. UNHCR is not responsible for the personal data processing by these entities. For details, visit [Privacy Notice | Coursera](#).

UNHCR, however, has access to personal data related to your usage of the Coursera Social Impact Platform, such as the course(s) that you have signed up for, the progression of your learning in a course, and your last activities on the platform... We have access to this data about you in order to (a) to conduct statistical analysis and measure the effectiveness of the *Coursera Social Impact* programme, and (b) if applicable, monitor your skills development and learning progress so as to refer you to relevant employment opportunities, should they arise and based on your consent.

We may use your email address throughout the period when you are actively enrolled with the Coursera Social Impact platform in order to share with you important communication, e.g. reminder for sign up, confirmation of continuous validity of your legal status, etc. In addition, since the number of licenses for eligible learners is limited, UNHCR will revoke your access to the platform if you are not active for 12 consecutive months starting from your last activity date and your license will be transferred to another eligible learner.

6. What are your rights?

According to UNHCR's [General Policy on Data Protection and Privacy](#) (2022), you enjoy the below rights in relation to how we process your personal data through the *UNHCR - Coursera Social Impact learning program* on the Coursera platform, namely:

- the right to access your personal data and information concerning how we use it;
- the right to correct any incorrect data, update your personal data, or complete any incomplete data that we collected from you;

- the right to object to the processing of your personal data, if you have legitimate reasons related to your particular situation (please note that as a result of exercising this right, UNHCR may not be able to continue to provide you access to the platform).
- the right to have your personal data deleted if UNHCR no longer has the legitimate basis to retain it.

If you wish to exercise any of these rights, please contact us through the channels provided in 7 below.

Note that your use of Coursera Services is regulated by the [Terms of Use | Coursera](#), including the policies referenced in these Terms.

7. How can you contact us?

If you have questions about how we collect and use your personal data, or if you wish to request access to/ correction of/ deletion of your personal data, or if you have any concerns about our use of your personal data, you can contact us by:

- Sending an email to: contact_czechia@unhcr.org
- Calling on: 800 050 832

8. How to find out more about the protection of your personal data?

You can access UNHCR's General Policy on the Protection of Personal Data and Privacy by clicking on [this link](#).