

COMMUNITY-BASED/REFUGEE-LED ORGANIZATION GRANT

Project Proposal Template

Project Title:	
Community-based/Refugee-led Organization:	
Contact Person/Project Lead:	
Location of Implementation:	Implementation Period:
Target Population:	
Number of Direct Beneficiaries:	Number of Indirect Beneficiaries:
Estimated Budget in USD and local currency:	

A. To be filled out by the Community-based/Refugee-led Organization (CBO or RLO)

Background

Please describe the context and why this project is needed.

Indicate whether the proposed activities are new or already existing.

Additionally, please include information about how the community has been involved in generating the project proposal.

Main Objectives

Please highlight the main objectives of the project.

Target Group

Please include details about age, gender, diversity (AGD).

Main Activities

Brief explanation of the activities of the project and specification of what activities the budget is needed for, how it will be used, what supporting documents are expected per activity using budget, and who is the responsible staff member (a brief narrative and completion of below table).

Project Expenditure

Implementation Period	Activity Description	Type of Activity (i.e. procurement)	Implementation Modality	Budget (USD and local currency)	Supporting Documents	Responsible Staff Member
<i>Early Dec 20xx</i>	<i>Facilitation of workshop on GBV</i>	<i>Hiring of expertise</i>	<i>Individual contract</i>		<i>a. Contract</i> <i>b. List of participants</i> <i>c. Agenda</i> <i>c. Confirmation of satisfactory provision of service</i>	<i>Name, position</i>
<i>Early Dec 20xx</i>	<i>Facilitation of workshop on GBV</i>	<i>Incentives for participants</i>	<i>Operational advance</i>		<i>a. List of participants incl. confirmation of receiving incentives)</i> <i>b. Agenda of event</i>	<i>Name, position</i>

Impact

Please describe the expected short and long-term impact, including how the activities or processes supported by the project can be sustained once the project has concluded.

Remarks

Please provide any other relevant information.

B. To be filled out by the relevant UNHCR office

Project #:	Objective: <i>Please specify which COMPASS objective this project relates to</i>
CC and Budget Chart-Field:	

Capacity-building and support to be provided by UNHCR:

Monitoring plan:

Date	Participants	Methodology (ex. FGD, Participatory Monitoring, etc.)